



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT
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Student and Institutional Success Council

[Charge](#)

AGENDA

January 22nd, 3:00 pm – 4:30 pm

[Zoom](#)

Council Members

Name	Title	Attendance
Agustin Albarran	Interim Vice President, Academic Affairs - GC	
Agustin Orozco	Dean, Counseling - CC	
Barbara Gallego	Interim Associate Vice Chancellor, Ed Support Services (Chair)	
Brianna Hayes	Interim Vice President, Student Services - CC	
Courtney Willis	Assoc. Dean, Student Services & SSSP - GC	
Cynthia Nagura	Director, Community & Workforce Partnerships	
Deborah Chow	Instructional Dean - GC	
Gary Johnson	Faculty Representative - GC	
George Dowden	Dean, Career & Technical Education - CC	
Jane Gazale	Curriculum Committee Faculty Co-Chair - CC	
Javier Ayala	Dean, Career & Tech. Ed/Workforce Development - GC	
Jeanie Machado Tyler	Vice President, Instruction - CC	
Jesus Miranda	Dean, Student Success & Equity - CC	
Joan Ahrens	Int. Sr. Dean, College Planning & Institutional Effectiveness - GC	
Kerry Kilber Rebman	Assoc. Vice Chancellor, Technology	
Lauren Halsted	Instructional Dean - CC	
Manuel Mancillas-Gomez	President, Academic Senate - CC	
Manny Lopez	ASGC President - CC	
MariaDenise Aceves	Curriculum Committee Faculty Co-Chairs - GC	
Marissa Salazar	Faculty Representative - CC	
Marsha Gable	Vice President, Student Services –G C	
Martha Clavelle	Dean, Counseling Services - GC	
Megan Smith	Classified Senate Representative - CC	
Michele Martens	Classified Senate Representative - GC	
Pam Wright	Director, Enterprise Systems	
Pearl Lopez	President, Academic Senate - GC	
Tashaurie Rogers	Director, Admission & Records, Cuyamaca College	
Victoria Rodriguez	Interim Dean, Student Success & Equity - GC	
Wayne Branker	Admin Association Representative	
Vacant	Rep, Associated Student Government - GC	
Brianna Hayes	Sr. Dean, Institutional Effectiveness, Success & Equity - CC	
Vacant	Dean, Admissions & Records and Financial Aid - GC	
Vacant	Director, Admissions & Records - CC	
<i>Denise Whisenhunt</i>	<i>Resource Personnel: President - GC</i>	
<i>Jessica Robinson</i>	<i>Resource Personnel: President - CC</i>	
<i>Lynn Neault</i>	<i>Resource Personnel: Chancellor</i>	

Meeting Objectives

1. BP/AP Review and Status Updates
2. Organizational and Informational Updates



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Agenda Item	Documents
A. Welcome and Introduction	
B. BP/AP Overview – Since November 27th SISC Meeting	
<p>1) Three (3) BP/AP's sent to DEC in November</p> <ul style="list-style-type: none">• <u>AP 5040 – Student Records, Directory Information, and Privacy</u><ul style="list-style-type: none">- Required for Financial Aid to move into Colleague - moving to one database (both colleges will have access to FA record). The revision is a mandated policy, required before we can go live.- AP 5040 will be later reviewed to include Update 43• <u>AP 5055 – Enrollment Priorities</u><ul style="list-style-type: none">- Update 42 and 43- AB 368• <u>BP/AP 5220 – Shower Facilities for Homeless Students</u> <p>2) Four (4) Informational BP/APs</p> <ul style="list-style-type: none">• 4 newly created IT BP/APs <p>3) One (1) 1st Read</p> <p>4) Two (2) 2nd Reads</p> <p>5) Six (6) BP/APs pending updates</p>	
<p>6) 2023-2024 Goal = Review 34 BP/APs for compliance</p> <ul style="list-style-type: none">- 21% Completed as of November- 2-3 BP/APs submitted to DEC each month!	
1) Informational	
1) Information Security	<u>Number TBD</u>
2) Data Classification	<u>Number TBD</u>
3) Email Encryption	<u>Number TBD</u>
4) Vendor Risk Management	<u>Number TBD</u>



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2) 1 st Read	
1) Student Conduct Procedures	<div style="text-align: right;"><i>Marsha Gable</i></div> <div style="text-align: right;"><u>AP 5520</u></div>
3) 2 nd READ	
1) Independent Study <ul style="list-style-type: none"> • 1st Read in September • Dee and Jane approved with no changes 	<div style="text-align: right;"><u>BP/AP 4101</u> (current) 6-Year Review</div>
2) Probation, Dismissal, and Readmission Update: Workgroup outcome	<div style="text-align: right;"><u>AP 4250, V2</u> CCLC Update #42 and #38 <i>Legally required</i></div> <div style="text-align: right;"><u>BP 4250, V2</u> CCLC Update #38 <i>Legally required</i></div>
4) BP/APs in Review: PENDING UPDATES	
1) Career and Technical Programs <u>Note:</u> 1 st Read in October Update: Sent to Pearl and Manual 11-7-23. January Agenda: Update or 2 nd Read <i>No New Update</i>	<div style="text-align: right;"><u>BP/AP 4102, V1</u> 6-Year Review</div>
2) Institutional Code of Conduct <u>Note:</u> 1 st Read in April, 1 st Read in October assigned the below for review. <ul style="list-style-type: none"> • Linda Beam • Academic Senate • Classified • Admin Association • HRAC Update: Barbara followed-up with Linda, meeting scheduling in progress	<div style="text-align: right;"><u>AP 3060, V1</u> Technical Review with College recommendations</div>
3) Attendance Accounting <u>Note:</u> 1 st Read in April, delayed A&R review due to staffing. 2 nd 1 st Read in September. Next Steps: Schedule meeting with Barbara, Academic Senate, and A&R Update: A&R and Academic Senate meeting on 1-16-24 canceled. To be re-scheduled to include Tashaurie Rogers, new A&R Director at Cuyamaca March Agenda: Update or 2 nd Read	<div style="text-align: right;"><u>BP/AP 5070</u>, (current) Technical Review</div>



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<p>4) Course Adds and Drops <u>Note:</u> 1st Read in September.</p> <p>Review Steps:</p> <ul style="list-style-type: none">• A&R• Academic Senate• Student Services Council. <p>Update: Sent to Marsha, Bri, and Wayne for review, 10-4-23, to add intervention programs. Counseling Chairs and VPs met and shared feedback. No New Update</p>	<p><u>AP 5075, V1</u> CCLC Update #42 <i>Legally required</i></p>
<p>5) Fees <u>Note:</u> 1st Read in September, 2nd Read in October.</p> <p>Update: Barbara and Wayne met and drafted language, Barbara to add revised language to AP</p> <p>February Agenda: 3rd Read</p>	<p><u>AP 5030 V1</u> CCLC Update #42 <i>Legally required</i></p>
<p>6) Probation, Dismissal, and Readmission</p> <p>Update: Barbara, workgroup outcome</p>	<p>AP 4250, V2 CCLC Update #42 and #38 <i>Legally required</i> BP 4250, V2 CCLC Update #38 <i>Legally required</i></p>
a. BP/APs Sent Last Week	
<p>1) Pass/No Pass Pearl and Manuel for first review March Agenda: Update or 2nd Read</p>	<p><u>AP 4232, V1</u> CCLC Update 42/Addendum <i>Legally advised</i></p>
<p>2) Non Resident Tuition A&R and VPs March Agenda: Update or 2nd Read</p>	<p><u>AP 5020, V1</u> CCLC Update 42 <i>Legally required</i></p>
<p>3) Associated Students Elections Sarah Varghese and Lauren Vaknin including discussion items March Agenda: Update or 2nd Read</p>	<p><u>BP 5410, V1</u> CCLC Update 42</p>
<p>4) Academic Renewal Martha Clavelle and Agustin Orozco March Agenda: Update or 2nd Read</p>	<p><u>BP/AP 4240</u> (current) 6-Year Review</p>



<p>5) Multiple and Overlapping Course Enrollments A&R and VPs March Agenda: Update or 2nd Read</p>	<p>BP/AP 4226 (current) 6-Year Review</p>
<p>6) Course Repetition – Significant Lapse of Time A&R and VPs March Agenda: Update or 2nd Read</p>	<p>BP/AP 4228 (current) 6-Year Review</p>
<p>C. Informational & Operational Items</p>	
<p>1) 2025-2026 Academic Calendar Draft v.2</p> <p>November Discussion:</p> <ul style="list-style-type: none">➤ Pearl: Senate will need to review before moving to DEC.➤ Barbara: Asked to remove operational deadlines to the Academic Calendar submitted to the Board, so operational changes do not have to go back to the Board before moving forward. <p>Update: Barbara</p>	<p>2025-2026 Board Calendar 2025-2026 Calendar Detail V2 2025-2026 Calendar Detail V1</p>
<p>2) Shower Facilities for Homeless Students – Approved BP/AP 5220 was approved and sent to DEC 11-30-23</p> <ul style="list-style-type: none">• Request to confirm the below operational items were completed<ul style="list-style-type: none">- Dee and Jane to confirm information included in college catalog- Amber to confirm published on websites- Marsha will be responsible to post procedure	
<p>3) Priority Registration</p> <p>November Discussion:</p> <ul style="list-style-type: none">➤ Process to support Parent Scholars receiving priority registration➤ Martha: Will look at gaps and supports - what can be done differently (host focus groups, etc.)➤ Agustin: CARE, Martha: New Horizons <p>Update: Barbara to share when form is available and deadline.</p>	
<p>4) Student travel per diem meal allotment</p> <p>Suggestion: Increase student per diem close to staff per diem of \$55.</p> <p>Update: Barbara</p>	



<p>5) Student Health Fees and Budget Impact</p> <p>November Discussion:</p> <ul style="list-style-type: none">➤ Increase student health fees➤ Currently \$20 FA/SP and \$17 in SP. Department of Finance: \$26 FA/SP and \$22 SU.➤ Requested looking into the data of students receiving CCPG where fees are waived. What is the impact of the waiver? <p>Next Steps Update:</p> <ul style="list-style-type: none">• Marsha to share further details to support request• Barbara to send a proposal to SISC for a vote	<p><u>Student Health Fees Detail</u></p>
<p>6) AB928 Associate Degree to Transfer Placement – Requirement Taskforce</p> <p>Update:</p> <p>Pending Operational Taskforce meeting scheduling</p> <ul style="list-style-type: none">- Counseling – Chairs- Articulation Officers- Courtney- Transfer Center Directors	
<p>7) Drop for Non-Payment</p>	
<p>8) IEPI Governance Update and Survey Feedback</p>	
<p>9) Degree Audit</p>	

Next Meeting Date:

Monday, February 26th, from 3:00 – 4:30, via Zoom